

FINANCIAL POLICY OF MICHELLE J. PLACE, MD

FOR INSURABLE OFFICE VISITS OR PROCEDURES

- *It is the responsibility of the patient to verify that Dr Place is a contracted provider with your insurance company.*
- Your co-pay is due at the time of service otherwise you may be asked to reschedule your appointment.
- If you receive a statement in the mail and your account is past due, a late fee of \$5.00 will apply. Any accounts that are overdue for 90 days will be forwarded to collections.
- It is *your* responsibility to call your insurance company and verify that we are a contracted provider with your insurance otherwise you will be held responsible for the procedure or office visit.
- Medicare patients will be asked to sign an Advanced Beneficiary Notice prior to procedures (refers to you being financially responsible for your service/procedure if your insurance refuses to pay for it)

FOR COSMETIC OFFICE VISITS OR PROCEDURES

- Your initial consultation is complimentary for cosmetic procedures. (Please note that if you want Dr Place to determine whether your procedure and/or surgery will be covered by your insurance, your office visit will be billed to your insurance and you will be held accountable for your co-payment portion).
- If you have scheduled surgery, we require payment one week prior to surgery or at the time of your pre-operative appointment. (This will be indicated in your pre-surgical package).
- For skin care patients, a 24-hour notice is required for cancellations of your appointments otherwise a charge of \$30.00 will be charged.

I understand and have read the financial policy of Dr Michelle Place and agree to comply with the above policy

***Patient Name:*_____ *Patient Signature*_____**